



# Village of Caseyville

909 South Main Street  
Caseyville, Illinois 62232

Phone: 618-344-1234  
Fax: 618-394-1234

## COMMITTEE MEETING MINUTES February 17, 2016

LEN BLACK  
Mayor

ROB WATT  
Village Clerk

**Meeting called to order 7:16 p.m.**  
**Meeting adjourned at 8:25 p.m.**

WALTER ABERNATHY  
Trustee

JOHN BUCKLEY  
Trustee

JACKIE MITCHELL  
Trustee

MATT MODROVSKY  
Trustee

G.W. SCOTT, SR.  
Trustee

BRENDA WILLIAMS  
Trustee

BRIAN RADER  
Supt. of Public Works

FRANK MOORE  
Chief of Police

### COMMITTEE REPORT:

#### Annexation

Trustee G.W. Scott had nothing to add to the Board Meeting Agenda but they are still trying to track down the owner of a property they are working on.

#### Clerk/Communications/Technology

Trustee Jackie Mitchell had nothing to add to the Board Meeting Agenda.

#### Public Works/Building:

Trustee G.W. Scott had the following to add to the Board Meeting Agenda:

- Resolution #1612 - A Resolution of the Board of Trustees of the Village of Caseyville Authorizing the Mayor and the Village Clerk to Affix their Signatures to a Loan With First Collinsville Bank for the Financing of the Purchase of one New 2016 Ford F150 Super Cab 4x2 and one New 2016 Ford F150 Super Crew 4x2 Trucks

John Buckley added to G.W. Scott's comments by stating he passed out pictures of the rust and other conditions on the vehicles that are being replaced. He also gave comments on the overall conditions of the fleet of vehicles that Public Works utilize to maintain the Village.

G.W. Scott gave an update on the dump truck and when it will be a part of the Public Works fleet. Brian Rader stated it would be about 3 weeks before it is back in the Village for use by Public Works.

### **Planning/Zoning**

Trustee Wally Abernathy had the following to add to the Agenda:

- Resolution #1613 - A Resolution to Approve Phase II Storm Water Permit Implementation.

Wally Abernathy mentions that there haven't been any inspections in the Village's Hotels and Motels since October 2014. He mentions there have been a lot of complaints concerning our Hotels and Motels. He states that we need to get going on the inspections. Mayor Black states that he has been working with Ambur Petty to set up a meeting of the Hotel/Motel Committee next week. He mentions that Ambur has a list of items that the inspector can start working on in a week. The discussion moved to what the Hotel/Motel owners owe the Village and what the Village is going to pay the Hotel Inspectors. Matt Modrovsky asked since we have so many issues with the Hotels why do they have to be announced audits. He is told that it has to do with occupancy because if it is full the inspector cannot inspect any rooms. The conversation moves to the conditions of the hotels and who is doing the best to keep the hotels clean, ensuring there aren't any issues, and recent complaints with input from Police Chief Frank Moore.

### **Finance/TIF/Grant/Insurance**

Trustee Matt Modrovsky had nothing to add to the Board Meeting Agenda but informed the Board that the Village was \$5,000 short for making payroll so the funds were transferred from the Community Center fund to the General Fund. He states that he is having a Finance Meeting on March 1<sup>st</sup> 2016 at 4pm. He states that his recommendation is to cut the Village expenses by 15%.

## **Police**

Trustee John Buckley had the following to add to the Board Meeting Agenda:

- Ordinance #1603 - An Ordinance Authorizing the Operation of Golf Carts on Streets within the Village of Caseyville.
- Presentation of the 2015 Officer of the Year, Outstanding Performance Award and Aggressive Criminal Enforcement (ACE) Awards to qualifying Officers.

The Board discussed the fees associated with the golf cart ordinance and the necessary forms needed to get the license for their golf cart. This included the license fee of \$25 and what that fee covers and the fines ranging from \$75-\$500 and what the fines entail. It was clarified that this ordinance covers licensing of the golf carts and where they can operate and this not applying to ATVs or 4-wheelers

John Buckley mentions a grant that Brian Rader applied for and will be receiving \$8,122 for gym equipment that will be installed in the Meeting Room at the Caseyville Police Department. The equipment will be viable for use by all Village employees.

## **Ordinances:**

Trustee Brenda Williams had nothing to add to the Board Meeting Agenda but stated that she finished compiling the information on the hours and other items for MK Dashke's contract and handed out the results to the Board Members. She explained the items on the spreadsheet, how she came up with the data and the final results when she broke down each event over three years. Mayor Black asked what we want to do with this. Brenda Williams states that the Board was looking at MK's contract and whether they wanted to just give so many hours per event, so much mileage or buy a tank of gas. She states that is what the Board wanted to decide on. She said that there is a lot of hours here that do not include all the leg work that goes into each event for which all of the miscellaneous hours go into taking care of those little things.

She states she couldn't find hours in 2015 for Hunter Safety and is told by MK Dashke the Village doesn't do that anymore. Brenda Williams states that things have gone up since we added the 2<sup>nd</sup> of July Event the last two years. MK Dashke speaks to the Board to give a little more depth to the numbers that were provided by Brenda Williams as it pertains to the fluctuation of hours of the events listed, the makeup of the event committees and future growth of the events. The Board discussed the average hours of the event and the average cost for each event. MK Dashke give an in-depth snapshot of each event as it pertains to costs and hours based on each event. Matt Modrovsky states that it would be great to have hard numbers to put a budget together. MK Dashke states she would be more than happy to do that. MK Dashke also mentions to the Board if they are wanting to do the 2<sup>nd</sup> of July picnic and the Frontier days that she needs to let the magazine know since we have missed the deadline for advertising the 2<sup>nd</sup> of July Event in the Tourism Times. She states that if the Board is alright with it, and she can give a little information, the Tourism Times may be able to get in to their next edition. For Frontier days, the deadline hasn't come up yet but she needs to make 300 copies to give to the reenactor to take with him to the various other reenactments he goes to so he can advertise and recruit persons for Caseyville's Frontier Days. Mayor Black and MK Dashke discuss negotiating a better deal for the fireworks for the 4<sup>th</sup> of July Picnic without cutting the quality of the event. It is mentioned these events are nice for the community to have and the fact that funding comes out of the Hotel/Motel Fund. The Board discusses the makeup of the new contract of MK Dashke as it pertains to compensation for hours worked, MK Dashke mentions that she has applied for grants for the Village, states that she isn't stepping over her bounds when she hears about grants at the Metro East Park and Rec District and the fact that she doesn't charge the Village for certain things but it benefits the Village. She discusses, in-depth, a Belleville News Democrat e-marketing promotion she is interested in and the benefit it brings to the Village. Brenda Williams discusses a suggestion of giving a charge card to MK Dashke, at a set limit, for quick item purchases. She states the benefit is that MK Dashke doesn't have to use her personal money and it's a better way to keep track of expenditures. She also recommends that instead of paying

mileage that the Board pays for a certain number of tanks of gas which Brian Rader can go with her to fill up at the Public Works garage. It is mentioned that the gas in question is tax-free and the Attorney needs to be consulted to see if this is viable or not. Brenda Williams gives a clear picture of what the miscellaneous breakout on the spreadsheet entailed. MK Dashke discusses the timesheets she turns in and how she kept track of her time. Mayor Black asks, that in the future, that MK Dashke provide a copy of her timesheet to all Board Members. Brenda Williams states that she got all of the timesheets she used for the spreadsheet data from Leslie McReynolds. John Buckley brings up that this may open the door for other employees to request mileage for gas. MK Dashke brings up the maintenance of her vehicle as it applies to mileage and possible use of the Village Inspector truck. Matt Modrovsky suggests we give her the \$.54 per mile that is given by the government. Brian Rader mentions that MK Dashke cannot utilize the truck because she is not a Village Employee. Mayor Black mentions that we look over the old contract and use that to determine what the Board wants to do. Brenda Williams agrees but reiterates that we should give MK Dashke a charge card. MK Dashke asks if she can give the tax letter to the volunteers she trusts to purchase items for events instead of her picking up the items, and just providing receipts when they are done with the purchase. Matt Modrovsky mentions that he is good with the charge card idea but she will have to come in and do the expense report. The Board discusses the amount limit for the charge card for MK Dashke. Wally Abernathy states that since MK Dashke is an independent contractor the Village would be liable for her if we give her a charge card. He states that if we are going to anything that the Village should pay her so much per event period which is a contract. Brenda Williams states that is why it is here so the Board can discuss. Mayor Black states that he was good with the way we did it before with MK Dashke's contract. Wally Abernathy states that if MK Dashke is getting paid out of the Hotel/Motel Fund that there is so much an event, period. MK Dashke asks if she reaches that limit for that event should she just stop working it. Wally Abernathy states that we use the top number from the spreadsheet that Brenda Williams provided. The Board discusses this in detail. MK Dashke and the Board discuss the charge card and what it will be used for. The Board

discusses the hours and compensation rise for each event since 2013, future hours with pay for each event, the average of each event as it applies to the current year. John Buckley discusses cap limits on hours worked and incorporating it into the next contract for MK Dashke. Matt Modrovsky explains his calculation on how he got the average hours per month allotted to MK Dashke to work events. Wally Abernathy states that there are 4 events, you divide the hours across the events and you get paid for those hours. He states that she is an independent contractor and the Village cannot put her on the payroll. Mayor Black ask the Board think the entire matter over and get back with Brenda Williams to see what they want to do because he wants to get going on it because the Village has things that need to get done. The Board discusses the 2<sup>nd</sup> of July Picnic as it pertains to the dates, cheaper costs, and more person's attending. Before moving on, a decision needed to be made by the Board to give MK Dashke authority to proceed with getting with the Tourism Times to get the 2<sup>nd</sup> of July Picnic in their publication:

A motion was made by John Buckley, seconded by Brenda Williams, to approve placing an advertisement in the Tourism Times announcing the Caseyville 2<sup>nd</sup> of July Picnic.

No additions or corrections.

**Voting on Motion:** All yeas, no nays - **Motion Passed**

**Emergency Management:**

Trustee G.W. Scott had nothing to add to the Board Meeting Agenda but stated that he is having a meeting the middle of March.

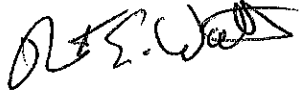
**Miscellaneous**

- John Buckley mentioned that he needed to get with the Village Attorney to figure out what is needed to complete what we are going to do with the parking lot at Woodyz.

**Adjournment:**

Meeting adjourned at 8:25 p.m.

**Respectfully Submitted by**

A handwritten signature in black ink, appearing to read "Rob Watt", with a stylized flourish at the end.

**Rob Watt  
Village Clerk**